

1152

JAMAICA

POST OFFICE



GUIDE

1935 1935

COMPRISING

The Chief Regulations of the Post Office, Rates of Postage, Air Mail Schedule, and other information, together with an Alphabetical List of Post Offices.

AIR MAIL RATES REDUCED.

| | $\frac{1}{2}$ oz. | 1 oz. | $1\frac{1}{2}$ oz. | 2 oz. | $2\frac{1}{2}$ oz. | 3 oz. |
|-----------------------------|-------------------|------------------|--------------------|------------------|--------------------|------------------|
| Great Britain .. | 0/8 | $1/2\frac{1}{2}$ | 1/10 | $2/4\frac{1}{2}$ | 3/0 | $3/6\frac{1}{2}$ |
| United States of America .. | 0/9 | $1/3\frac{1}{2}$ | $1/11\frac{1}{2}$ | 2/6 | 3/2 | $3/8\frac{1}{2}$ |
| Canada .. | 0/8 | $1/2\frac{1}{2}$ | 1/10 | $2/4\frac{1}{2}$ | 3/0 | $3/6\frac{1}{2}$ |
| Continental Europe .. | 1/1 | $1/7\frac{1}{2}$ | $2/6\frac{1}{2}$ | 3/1 | 4/0 | $4/6\frac{1}{2}$ |

A GOOD CIGARETTE - - -

AT THE RIGHT PRICE

HUMMING BIRD

CIGARETTES

3d for 10

B. & J. B. MACHADO TOBACCO CO., LTD.

Eat FLEISCHMANN'S YEAST for Health.

MONEY ORDERS.

Money Orders are issued at the Head Office, Kingston, and at the Post Offices of the capital of each parish. Applications for money orders addressed to the Postmaster for Jamaica or to a Postmaster are free of postage. (The registration fee of 2d. must, however, be prepaid.)

The commission on money orders drawn on *Great Britain, (including Northern Ireland), United States of America, Canal Zone, Canada and Newfoundland, and any other country except those named in the following sentence is sixpence for the first £ and threepence for each additional £ or fractional part. The commission on Money Orders drawn on *Trinidad, *Barbados, *British Guiana, *Windward and *Leeward Islands, *Turks Island, *Cayman Islands, *Bermuda, *Bahamas, and *British Honduras, is sixpence for first £2 and two pence for each additional £ or fractional part.

The limit amount for money orders drawn on Great Britain, Barbados, Trinidad, British Guiana, the Windward Islands, the Leeward Islands, British Honduras, Bermuda, Bahamas, Turks Island and Cayman Islands is £40, and on United States of America, Canada, Newfoundland, Canal Zone and Philippine Islands, \$100.

No application can be entertained for compensation for alleged injury from the non-payment of a money order at the expected time. When a money order is applied for it must be on the clear understanding that no such claim will be allowed, and that the Post Office is not liable, under any circumstances, to more than one payment of a money order, even when, notwithstanding the precautions that are taken, the order has been paid to a person not entitled to receive the money.

Re-payment to the remitter of a money order cannot be made until the chief office of the paying country has been communicated with.

A Through Money Order Exchange also exists between Jamaica and certain British colonies and foreign countries via the United Kingdom. Such through money orders are subject on payment to a deduction of two pence for each £1 with a minimum charge of four-pence. *The full name and address of the payee of a through money order must be given to enable the Chief Money Order Office, London, to forward to the payee a money order for the net amount payable, the money order issued to the remitter being only of value as a receipt for the amount paid and should be retained by the remitter.*

The following is a partial List of British Colonies, Protectorates, and Postal Agencies abroad and of the Principal Foreign Countries to which Money Orders may be sent through London. †

* Ascension, Australia (Commonwealth of), Austria, Belgium, Bulgaria, *Ceylon, Costa Rica, *Cyprus, Cuba, Czechoslovakia, Denmark, *Egypt, *Federated Malay States, *Fiji, France and Algeria, Germany, *Gibraltar, *Gold Coast, Greece, Holland, Honduras (Republic of), *Hong Kong, Hungary, *Irish Free State, *India and Aden, Italy, *Iraq, Japan, *Kenya, Luxemburg, *Malta, *New Zealand, *Nigeria, Norway, *Nyassaland Protectorate, *Palestine, Poland, Portugal, *Rhodesia, (Northern and Southern), Roumania, *Sierra Leone, *South Africa (Union of) Spain, *Sudan, Sweden, Switzerland, *Tanganyika Territory, *Togoland (British), *Uganda, Yugoslavia, *Zanzibar.

Telegraph Money Orders.

The system of Telegraph Money Orders is in operation between Great Britain and Jamaica. The remitter of a Telegraph Money Order is required to pay, in addition to the M.O. commission, the cost of the Telegram of Advice at the ordinary rate (2/4) or

* British Postal Orders are also issued and paid in these countries, see "Postal Orders," page 64.

† For complete list of places in which Money Orders are issued and paid see latest edition of London Postal Guide.

at the "deferred" rate (1/2) per word. Every word in the telegram has to be paid for; in the case of a "deferred" telegram, the instruction "L.C.O." is charged as one word, and the word "Postmaster" has also to be sent in every case and must be paid for. Further details may be had from the Chief M.O. Office, Kingston.

POSTAL ORDERS.

Amounts of poundage.—Postal Orders are sold and cashed at all Post Offices in Jamaica, and in the countries marked with an asterisk (*) above, which include the greater portion of the British Empire, except Australia. These orders are printed on a paper bearing an "all-over" watermark consisting of the Royal Cipher—a crown and the letters G. v R., and they measure slightly less than 7 in. in length.

The commissions charged on orders issued are as follows:—

| | | |
|------------------------------------|---------|------|
| At 6d., 1s., 1s. 6d., 2s., 2s. 6d. | | 1d. |
| At 3s., 3s. 6d., 4s. 6d., 5s. | | 1½d. |
| At 7s. 6d. | | 2d. |
| At 8s., 10s. | | 2½d. |
| At 20s. | | 4½d. |

Postage Stamps Affixed to Postal Orders.—The sender of a postal order, whether made payable in the United Kingdom or elsewhere (excepting Canada), may increase its value by an amount not exceeding 5d. by affixing postage stamps not exceeding two in number to the face of the order. No credit will be given for stamps which are in excess of two or which are affixed elsewhere than in the spaces provided. Odd halfpence will not be paid. Stamps perforated with initials or marks, or embossed or impressed stamps cut out of envelopes, post cards, &c., cannot be accepted for this purpose.

Period during which Orders are payable.—If an order be not paid within three months from the last day of the month of issue, a commission equal to the original poundage will be charged. The commission thus paid must be affixed in postage stamps to the back of the order. Postal orders which are not presented for payment within six months from the 1st day of the month of issue are not paid until reference has been made to the London Post Office.

Filling in of Order.—The purchaser of a postal order must, before parting with it, fill in the name of the person to whom the amount is to be paid, and is recommended to fill in the name of the office of payment as a precaution in case the order should be lost or stolen. If the purchaser does not know which Post Office is most convenient to the payee, he should insert the name of the town, village or district where the payee resides. The order will then be paid at any Post Office in the place named.

Counterfoils.—Every person to whom a postal order is issued should tear off and retain the counterfoil. Its production will facilitate inquiry if the order should be lost.

Miscarriage or loss.—The Postmaster cannot undertake to consider any application respecting a postal order which has miscarried, or which has been lost or destroyed, unless the counterfoil be produced; and unless proof be given to his satisfaction that the name of the payee was inserted in the order before the holder parted with it.

After a Postal Order has once been paid, to whomsoever it is paid, the Postmaster will not be liable to any further claim.

Payment to the public.—Before a postal order is paid the name of the payee and the name of the office of payment must have been filled in and the order must be properly receipted.

Payment through Bankers.—If a postal order be crossed, payment will only be made through a bank; and if the name of a bank be added, payment will only be made through that bank.

Repayment to sender.—The sender of a postal order can obtain repayment of the amount (but not the poundage) on presenting the order and the counterfoil at the issuing office. If the order has been crossed for payment through a bank the sender must first cancel the crossing by writing across the face of the order the words "Please pay cash" and adding his initials.

Erasures, alterations, &c.—If any erasure or alteration is made, or if the order is cut, defaced, or mutilated, payment may be refused.

Postal Orders not negotiable.—Postal orders do not, like Bank of England notes, represent value in themselves. If an order is lost or stolen no person into whose hands it may fall, though himself innocent, is entitled to receive the amount of the order. The rightful owner is alone entitled to cash the order.

REPLY COUPONS.

International Reply Coupons are sold at the Money Order Office, Kingston, at 4d. each, and Imperial Reply Coupons at 2½d. each. The former represent the postage on a single-rate letter mailed in any country of the Postal Union, and the latter the postage on a single-rate letter mailed in any country of the British Empire. Coupons are cashed at the rate of 2½d. for a 50-centime, and 1½d. for an Imperial coupon.

POSTAGE STAMPS, POSTCARDS, ENVELOPES, WRAPPERS, Etc.

Postage Stamps of the following denominations are sold:—

½d., 1d., 1½d., 2d., 2½d., 3d., 4d., 6d., 9d., 1s., 2s., 5s., 10s.

Books containing twelve 1d., six ½d., and six 1½d. stamps are issued, price 2s.

Inland post cards are sold at ½d. each. Reply paid at 1d.; International Post Cards at 1d., Reply paid, 2d.

Newspaper wrappers are sold at ½d. each.

Registered letter envelopes (linen-lined) bearing a 3d. stamp embossed on the flap for the payment of registration fee 2d. and postage 1d., are of two sizes and are sold at 3½d. and 4d. each.

Judicial Stamps of the values 3d., 6d., 1s., 2s., 5s., and 8s. 6d. are sold at all Post Offices where there is a demand for them.

Impressed Stamps, title deeds and blank slips are on sale at all Post Offices.

Quinine is also sold at all Post Offices in ½d. and 1d. packages.

The following is a description, together with the dates of issue, of all postage stamps in circulation:—

| Denomination. | Description. | Date of Issue. |
|---------------|---|----------------|
| ½d. | King George V.—green | Nov. 3, 1927 |
| 1d. | Do. —carmine | Mar. 15, 1929 |
| 1½d. | Do. —chocolate | Jan. 18, 1929 |
| 2d. | Scenery: Columbus Cove, Green and grey green .. | Nov. 4, 1932 |
| 2½d. | Scenery: near Castleton—pale blue and greenish blue | Mar. 5, 1932 |
| 3d. | Landing of Columbus, 1494—myrtle-green and blue | April 8, 1921 |
| 4d. | Cathedral, Spanish Town—brown and deep green .. | Jan. 1, 1921 |
| 6d. | Scenery: Priestman's River—purple and grey black | Feb. 4, 1932 |
| 9d. | King George V.—maroon | Mar. 5, 1929 |
| 1/- | Statue of Queen Victoria—orange-yellow and red-orange | Dec. 10, 1920 |
| 2/- | Admiral Rodney Memorial, Spanish Town—light blue and brown | do. |
| 5/- | Scenery ("Isle of Wood and Water")—blue and yellow- orange | April 15, 1920 |
| 10/- | King George V.—myrtle-green | May 6, 1921 |

All postage stamps of the colony are printed on the Multiple Crown Script (C.A) water-mark paper.

Value of full set, £1 0s. 5½d.

Stamp Vendors.

W. N. Alberga, 1a Kingston Lane, Kingston
 E. D. Evans, 15 Devon Avenue, Cross Roads
 C. G. Evans, West Queen Street
 Jamaica Times Store, 8-10 King Street, Kingston
 Mrs. E. E. Matthews, 19 South Road, Halfway Tree.
 R. A. March, 29a West Parade
 Chin Pow, 179 Orange Street, Kingston
 J. A. Stewart, 21 Windward Road, Kingston
 Miss M. S. Williams, 1 Kent Lane, Kingston

HOUSE DELIVERY.

(KINGSTON AND LOWER ST. ANDREW.)

Correspondence is delivered by letter in all parts of the City of Kingston, including Smith's Village, Hannah Town, Campbell Town, Franklin Town, Brown's Town, Passmore Town, the northern limits of Arnold Road and South Camp Road, including the

Goodwin Lands, and to the east of the city as far as Kensington Road, four times daily, viz., 8.30 a.m., 10.30 a.m., 1.30 p.m., and 4.15 p.m.

Correspondence is delivered in Lower St. Andrew as below:—

From HALFWAY TREE Post Office at 8.30 a.m. and 2 p.m.

NORTH—Mary Brown's Corner on the Constant Spring Road and the road leading to King's House.

SOUTH—Oxford Road, not included.

EAST—Matilda's Corner and Hope Road, from Christ Church.

WEST—Carrisbrook on Hagley Park Road, Molyneux Road to junction with Tarrant Lane, Old Pound Road and Lyndhurst Road to junction of Retirement Road, and "Nesby Court," Red Hills Road.

From CROSS ROADS Post Office at 9.15 a.m. and 2 p.m.—

NORTH—From Cross Roads Post Office, along Caledonia Avenue, up to Halfway Tree and Hope Road to Oxford Road.

SOUTH—Torrington Bridge and Slipe Pen Road.

EAST—Marescaux Road.

WEST—From Cross Roads, along Retirement Road to corner of Lyndhurst Road and Old Pound Road, including Brentford Road.

From JONES PEN Post Office at 9.30 a.m. and 1.30 p.m.—

NORTH—Penn Street (not included).

SOUTH—Burnett Lane and Girling Street.

EAST—Craig Town Gully.

WEST—Trench Pen (not included).

From WINDWARD ROAD Post Office at 9 a.m. and 1 p.m.—

NORTH—Langston Road.

SOUTH—Sea Front.

EAST—Long Mountain Road.

WEST—Kensington Road (not included).

From SPANISH TOWN Post Office at 9.15 a.m. and 4.00 p.m.

NORTH—Croyden Lodge on Bog Walk Road and to Ferndene on Gordon Penn Road.

SOUTH—Burke Road & St. Jago Park, Barrett Street.

EAST—Premises adjoining the Rio Cobre River.

WEST—Railway Lines, St. Johns Road, Old Harbour Road and beyond the Railway line to Ellerslie.

From MONTEGO BAY Post Office at 8.10 a.m. and 1.30 p.m.

NORTH—Union Street along King Street, Love Lane, Orange Street to foot of Spring Hill, along North Street to St. James Street along Fort Road to Palm Beach.

SOUTH—Railway along River Bay through Justice Piece to Barnett Road along Cottage Road.

EAST—Cottage Road Jackson Town along Doom Street to foot of Brandon Hill.

WEST—Palm Beach along the Sea to Railway.

TRAIN POST OFFICE SERVICE.

Limited train Post Offices are maintained on the through line between Kingston and Montego Bay and Port Antonio where postage stamps, etc., may be bought and telegraph forms obtained.

REDIRECTION OF CORRESPONDENCE.

The Post Office only undertakes to redirect when the letters or other postal packets cannot be redirected at the place of address. It does not, for example, redirect postal packets addressed to a person who has temporarily left his house, unless the house be left uninhabited; or addressed to clubs, hotels, boarding houses, or lodgings; or delivered through a private letter box.

Notices of removal and applications for redirection must be signed by the persons to whom the packets to be redirected are addressed. Separate notices must be filled up if it is desired that parcels should be redirected.

A notice of removal holds good for three months.

The Department does not undertake to divert, at the General Post Office, letters addressed to one Post Office to another Post Office in the island. An effort will, however, be made, as far as the exigencies of the Service allow, to serve the public by delivering in Kingston letters addressed to a district Post Office or by directing them from one office to another.

APPLICATIONS FOR RECALL OF LETTERS.

No letter, parcel or other postal packet can, when once it has been posted in a Post Office receptacle or accepted for transmission at a Post Office, be taken out of the post, even if application be made for it by a person who can prove that he is the sender, without the authority of the Governor. Nor can it be detained or delayed at the sender's request; it must be forwarded to its address and cannot be diverted to any other address.

PRIVATE LETTER BOXES AND BAGS.

Private letter boxes, available for the subscribers' use from 7 a.m. till 5.30 p.m. on week days (and also for two or three hours in Kingston after the arrival of important oversea mails) may be rented for 12s. a year at the Post Offices of Kingston, Port Antonio, Montego Bay and Mandeville. Letters addressed to the *house address* of a person renting a letter box will be delivered as addressed. Only letters specifically addressed to the letter box or business address of the renter of the box will be assorted in the box.

Private bags.—By permission of the Postmaster for Jamaica any person may have his letters conveyed by his bearer to and from the Post Office in a private bag upon payment of an annual fee of one guinea, the bag to be locked, one key being kept by the Postmaster and one by the owner of the bag; the bag to be provided by the owner.

When a private letter bag is conveyed by a mail contractor a further annual fee of one guinea is to be paid. These fees must be paid in advance through the Postmaster for Jamaica.

POSTE RESTANTE.

The Poste Restante or General Delivery is intended solely for the accommodation of strangers and travellers and even they may not use it for more than three months.

Letters addressed to initials, or to fictitious names, or to a christian name without a surname are not taken in at the Poste Restante, but are treated as undelivered and returned to senders.

Period of Retention of Poste Restante Correspondence.

| Origin. | At Kingston. | At District Post Offices. |
|------------------|--------------|---------------------------|
| Places abroad .. | Four weeks | Eight weeks |
| Local .. | Two weeks | Four weeks |

STREET COLLECTING BOXES

Collecting boxes are to be found at the following places in Kingston and Lower St. Andrew. (The times at which they are cleared are stated on each.)

- | | |
|--|---|
| 1. King and North Streets | 21. Orange and Charles Streets |
| 2. Charles and East Streets | 22. Franklin Town Police Station |
| 3. Kingston Gardens | 23. Smith Village, Percy and Wellington Streets |
| 4. Fire Brigade Station | 24. Campbell Town, Liverpool & Hampton Streets |
| 5. Jamaica Club | 25. Woodford Park |
| 6. Torrington Bridge | 26. Duke and Harbour Streets |
| 7. Allman Town Constabulary Station | 27. Manchester Square, South Race Course |
| 8. South Camp Road near North Street | 28. Laws and East Streets |
| 9. Highholborn and Laws Streets | 29. Hannah St. and Rose Lane |
| 10. Park Lodge (Victoria Avenue) | 30. Arnold Road, north of Connolly Avenue |
| 11. Brown's Town Constabulary Station | 31. Studley Park Road |
| 12. Tower Street and Elletson Road | 32. South Camp Road Hotel |
| 13. Marine Gardens | 33. Kingston and St. Andrew Corporation |
| 14. Spanish Town Road and Beeston Street | 34. Marescaux Road and Club Lane |
| 15. Parade, by Parish Church | 35. Hope and Oxford Roads |
| 16. Princess and Harbour Streets | 36. Retirement Park near Retirement Pen |
| 17. Princess and West Queen Streets | 37. Knutsford Park Gate |
| 18. Jamaica Times Store | 38. King's House Gate |
| 19. Jubilee Market, West Queen Street | |
| 20. Orange Street and Port Royal Street | |

STREET COLLECTING BOXES, *contd.*

- | | |
|--|--|
| 39. Bedford Park Gate on the Constant Spring Line near Sandy Gully | 48. Penn and Rodney Streets, (Admiral Pen). |
| 40. Barbican Road | 49. Spanish Town Road and Old Pound Road |
| 41. Papine Corner | 50. Constant Spring Road and Four Roads |
| 42. Brentford and Curphey Roads | 51. Mary Brown's Corner. (Constant Spring Road) |
| 43. Grove & Central Roads, Kencot Lands | 52. Greenwich Road and New Lincoln Road |
| 44. Molynes Road and Tarrant Lane | 53. Jackson Road and Giltress St., Rollington Pen. |
| 45. Hope and Trafalgar Roads | |
| 46. Lady Musgrave and Trafalgar Roads | |
| 47. Beechwood Ave. and Halfway Tree Rd. | |

Collecting boxes have also been erected in Savanna-la-Mar, Port Antonio, Montego Bay and Spanish Town.