


JAMAICA

POST OFFICE



GUIDE

1939 1939

PRICE 6D

COMPRISING

The Chief Regulations of the Post Office, Rates of Postage, Air Mail Schedule, and other information, together with an Alphabetical List of Post Offices.

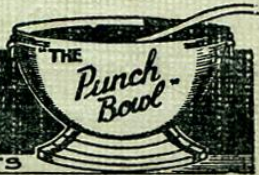
WITH MAP OF JAMAICA.

ENJOY THE RUMS OF TRUE BEVERAGE QUALITY

CHARLEY'S FINE OLD JAMAICA **RUMS**

"ROYAL RESERVE" - "WHITE LABEL"
 "PUNCH BOWL" - "RED LABEL" - "CORONATION"
 "BLACK SEAL" - "GOLD SEAL" - "WHITE ROSE"

EDWIN CHARLEY
 (FOUNDED 1892)
 62-64 KING STREET, KINGSTON.
 RUM WINE & SPIRIT MERCHANTS



Eat FLEISCHMANN'S YEAST for Health.

1149 2-20 K11.

MONEY ORDERS.

Money Orders are issued at the Head Office, Kingston, and at the Post Offices of the capital of each parish. Applications for money orders addressed to the Postmaster for Jamaica or to a Postmaster are free of postage. (The registration fee of 2d. must, however, be prepaid.)

The commission on money orders drawn on *Great Britain, (including Northern Ireland), United States of America, Canal Zone, Canada and Newfoundland, and any other country except those named in the following sentence is sixpence for the first £ and threepence for each additional £ or fractional part. The commission on Money Orders drawn on *Trinidad, *Barbados, *British Guiana, *Windward and *Leeward Islands, *Turks Island, *Cayman Islands, *Bermuda, *Bahamas, and *British Honduras, is sixpence for first £2 and two pence for each additional £ or fractional part.

The limit amount for money orders drawn on Great Britain, Barbados, Trinidad, British Guiana, the Windward Islands, the Leeward Islands, British Honduras, Bermuda, Bahamas, Turks Island and Cayman Islands is £40, and on United States of America, Canada, Newfoundland, Canal Zone and Philippine Islands, \$100.

No application can be entertained for compensation for alleged injury from the non-payment of a money order at the expected time. When a money order is applied for it must be on the clear understanding that no such claim will be allowed, and that the Post Office is not liable, under any circumstances, to more than one payment of a money order, even when, notwithstanding the precautions that are taken, the order has been paid to a person not entitled to receive the money.

Re-payment to the remitter of a money order cannot be made until the chief office of the paying country has been communicated with.

A Through Money Order Exchange also exists between Jamaica and certain British colonies and foreign countries through the British Post Office. Such through money orders are subject on payment to a deduction of two pence for each £1 with a minimum order charge of four-pence. *The full name and address of the payee of a through money order must be given to enable the Chief Money Order Office, London, to forward to the payee a money order for the net amount payable, the money order issued to the remitter being only of value as a receipt for the amount paid and should be retained by the remitter.*

The following is a partial List of British Colonies, Protectorates, and Postal Agencies abroad and of the Principal Foreign Countries to which Money Orders may be sent through London. †

*Ascension, Australia (Commonwealth of), Austria, Belgium, Bulgaria, *Ceylon, Costa Rica, *Cyprus, Cuba, Czechoslovakia, Denmark, *Egypt, *Federated Malay States, *Fiji, France and Algeria, Germany *Gibraltar, *Gold Coast, Greece, Holland, Honduras (Republic of), *Hong Kong, Hungary, *Irish Free State, *India and Aden, Italy, *Iraq, Japan, *Kenya, Luxemburg, *Malta, *New Zealand, *Nigeria, Norway, *Nyasaland Protectorate, *Palestine, Poland, Portugal, *Rhodesia, (Northern and Southern), Roumania, *Sierra Leone, *South Africa (Union of) Spain, *Sudan, Sweden, Switzerland, *Tanganyika Territory, *Togoland (British), *Uganda, Yugoslavia, *Zanzibar.

Telegraph Money Orders.

The system of Telegraph Money Orders is in operation between Great Britain and Jamaica. The remitter of a Telegraph Money Order is required to pay, in addition to the M.O. commission, the cost of the Telegram of Advice at the ordinary rate (2/4) or

* British Postal Orders are also issued and paid in these countries see "Postal Orders," page 100.

† For complete list of places in which Money Orders are issued and paid see latest edition of British Post Office Guide.

at the "deferred" rate (1/2) per word. Every word in the telegram has to be paid for; in the case of a "deferred" telegram, the instruction "L.C.O." is charged as one word and the word "Postmaster" has also to be sent in every case and must be paid for. Further details may be had from the Chief M.O. Office, Kingston.

POSTAL ORDERS.

Amounts of poundage.—Postal Orders are sold and cashed at all Post Offices in Jamaica, and in the countries marked with an asterisk (*) above, which include the greater portion of the British Empire, except Australia and Canada. These orders are printed on a paper bearing an "all-over" water mark consisting of the Royal Cipher—a crown and the letters G. v R., and they measure slightly less than 7 in. in length.

The commissions charged on orders issued are as follows:—

At 6d., 1s., 1s. 6d., 2s., 2s. 6d.	1d.
At 3s., 3s. 6d., 4s. 6d., 5s.	1½d.
At 7s. 6d.	2d.
At 8s., 10s.	2½d.
At 20s.	4½d.

Postage Stamps Affixed to Postal Orders.—The sender of a postal order, whether made payable in the United Kingdom or elsewhere (except Canada) may increase its value by an amount not exceeding 5d. by affixing postage stamps not exceeding two in number to the face of the order. No credit will be given for stamps which are in excess of two or which are affixed elsewhere than in the spaces provided. Odd half-pence will not be paid. Stamps perforated with initials or marks, or embossed or impressed stamps cut out of envelopes, post cards, &c., cannot be accepted for this purpose.

The value of the postage stamps of those Colonies, etc., which do not use Sterling currency is given in the following list.

Country.	Currency.	Equivalent of					
		1d.	2d.	3d.	4d.	5d.	
British Guiana	Cents of a Dollar	..	2	4	6	8	10
British Honduras							
Newfoundland							
British Somaliland	Anna (1 Anna-12 Pies)	..	1	2	3	4	5
Iraq	Fils of a Dinar	..	5	10	15	20	
Ceylon	Cents of a Rupee	..	6	12	19	25	31
Zanzibar	Cents of a Shilling	..	10	15	25	35	40
Cyprus	Piastres (40 Paras 1 Piastre)	..	¾	1½	2¼	3	3¾
Fed. Malay States	Cents of a Dollar	..	4	7	11	14	18
North Borneo							
Sarawak							
Straits Settlements	Cents of a Dollar	..	8	16	24	32	40
Hong Kong							
Kenya and Uganda							
Tanganyika Territory	Cents of a Shilling	..	10	15	25	35	40
Mauritius	Cents of a Rupee	..	6	12	18	24	30
Seychelles							
Palestine							
Transjordan	Mils	..	4	8	12	17	21
Trinidad	Do.	..	4	8	12	17	21
	Cents of a Dollar	..	2	4	6	8	10

Period during which Orders are payable.—If an order be not paid within six months from the last day of the month of issue, a commission equal to the original poundage will be charged. The commission thus paid must be affixed in postage stamps to the

back of the order. Postal orders which are not presented for payment within six months from the last day of the month of issue are not paid until reference has been made to the Postmaster for Jamaica.

Filling in of Order.—The purchaser of a postal order must, before parting with it, fill in the name of the person to whom the amount is to be paid, and is recommended to fill in the name of the office of payment as a precaution in case the order should be lost or stolen. If the purchaser does not know which Post Office is most convenient to the payee, he should insert the name of the town, village or district where the payee resides. The order will then be paid at any Post Office in the place named.

Counterfoils.—Every person to whom a postal order is issued should tear off and retain the counterfoil. Its production will facilitate inquiry if the order should be lost.

Miscarriage or loss.—The Postmaster cannot undertake to consider any application respecting a postal order which has miscarried, or which has been lost or destroyed, unless the counterfoil be produced; and unless proof be given to his satisfaction that the name of the payee was inserted in the order before the holder parted with it.

After a Postal Order has once been paid, to whomsoever it is paid, the Postmaster will not be liable to any further claim.

Payment to the public.—Before a postal order is paid the name of the payee and the name of the office of payment must have been filled in and the order must be properly receipted.

Payment through Bankers.—If a postal order be crossed, payment will only be made through a bank; and if the name of a bank be added, payment will only be made through that bank.

Repayment to sender.—The sender of a postal order can obtain repayment of the amount (but not the poundage) on presenting the order and the counterfoil at the issuing office. If the order has been crossed for payment through a bank the sender must first cancel the crossing by writing across the face of the order the words "Please pay cash" and adding his initials.

Erasures, alterations, &c.—If any erasure or alteration is made, or if the order is cut, defaced, or mutilated, payment may be refused.

Postal Orders not negotiable.—Postal orders do not, like Bank of England notes, represent value in themselves. If an order is lost or stolen no person into whose hands it may fall, though himself innocent, is entitled to receive the amount of the order. The rightful owner is alone entitled to cash the order.

REPLY COUPONS.

International Reply Coupons are sold at the Money Order Office, Kingston, at 6d. each, and Imperial Reply Coupons at 3d. each. The former represent the postage on a single-rate letter mailed in any country of the Postal Union, and the latter the postage on a single-rate letter mailed in any country of the British Empire. Coupons are cashed at the rate of 2½d. for a 50-centime, and 1½d. for an Imperial coupon.

POSTAGE STAMPS, POSTCARDS, ENVELOPES, WRAPPERS, Etc.

Postage Stamps of the following denominations are sold:—

½d., 1d., 1½d., 2d., 2½d., 3d., 4d., 6d., 9d., 1s., 2s., 5s., 10s.

Books containing eighteen 1d., and twelve ½d. stamps are issued, price 2s.

Inland post cards are sold at ½d. each. Reply paid at 1d.; *International Post Cards* at 1d., Reply paid, 2d.

Newspaper wrappers are sold at ½d. each.

Registered letter envelopes (linen-lined) bearing a 3d. stamp embossed on the flap for the payment of registration fee 2d., and postage 1d., are of two sizes and are sold at 3½d. and 4d. each.

Judicial Stamps of the values 6d., 1s., 2s., 5s., 8s. and 6d., 10s. and £1 are sold at all Post Offices where there is a demand for them.

Impressed Stamps, title deeds and blank slips are on sale at all Post Offices.

Quinine is also sold at all Post Offices in ½d. and 1d. packages.

The following is a description, together with the dates of issue, of all postage stamps in circulation:

Denom- ination.	Description.	Colour.	Date of Issue.
½d.	Head of King George VI.	green	October 10th, 1938
1d.	Ditto ..	carmine	Do.
1½d.	Ditto ..	chocolate	Do.
2d.	Columbus Cove and head of Sovereign	grey and green	December 10th, 1938
2½d.	Head of King George VI.	green and blue	Do.
3d.	Banana Plantation	blue and green	Do.
4d.	Citrus Grove ..	brown and green	Do.
6d.	Priestman's River and head of Sovereign	grey, purple and black	Do.
9d.	Kingston Harbour (aerial view)	lake	Do.
1/-	Sugar Industry	green and brown	Do.
2/-	Bamboo Walk	blue and brown	Do.
5/-	Symbolic design ("Wood and Water") and head of Sovereign	blue and orange	Do.
10/-	Head of King George VI	green	Do.

All stamps are printed on paper water-marked C A in script.
Cost of a full set £1 0s. 5½d.

Stamp Vendors.

C. G. Evans, West Queen Street
Jamaica Times Store, 8-10 King Street, Kingston
M. Lindo, 8 Liverpool Street
Mrs. M. R. Marshall, S. W. Cor. Duke Street and Water Lane
R. A. March, 29a West Parade
A. C. McKay, 21 West Parade
Wm. Yap Fung, 46 Arnold Road
O. M. Steele, North Street and Luke Lane
Tourist Trade Development Board, 78 Harbour Street
Miss M. S. Williams, 1 Kent Lane, Kingston
J. E. Wilson, 123 Manchester Square.

HOUSE DELIVERY.

Correspondence is delivered by letter carriers in all parts of the City of Kingston, including Smith's Village, Hannah Town, Campbell Town, Franklin Town, Brown's Town, Passmore Town, the northern limits of Arnold Road and South Camp Road, including the Goodwin Lands, and to the east of the city as far as Kensington Road, four times daily, viz., 8.30 a.m., 10.30 a.m., 12.30 p.m., and 3.30 p.m.

Correspondence is delivered in Lower St. Andrew as below:—

From CONSTANT SPRING Post Office at 9 a.m. and 2.45 p.m.—

NORTH—"Kieutier" Water Works Road.

SOUTH—Mary Brown's Corner.

EAST—Barbican Road 126 to 137, Dallas Pen Road, Shortwood Road, Olivier Road and Charlton Road.

WEST—Manning's Hill Road, Nos. 3 to 53 and 12 to 42.

From CROSS ROADS Post Office at 9.15 a.m. and 2 p.m.—

NORTH—From Cross Roads Post Office, along Caledonia Avenue, up to Halfway Tree and Hope Road to Oxford Road.

SOUTH—Torrington Bridge and Slipe Pen Road.

EAST—Marescaux Road.

WEST—From Cross Roads, along Retirement Road to corner of Lyndhurst Road and Old Pound Road, including Brentford Road.

From **HALFWAY TREE** Post Office at 8.30 a.m. and 2 p.m.

NORTH—Mary Brown's Corner on the Constant Spring Road and the road leading to King's House.

SOUTH—Oxford Road, not included.

EAST—Matilda's Corner and Hope Road, from Christ Church.

WEST—Carrisbrook on Hagley Park Road, Molynes Road to junction with Tarrant Lane, Old Pound Road and Lyndhurst Road to junction of Retirement Road, and "Nesby Court," Red Hills Road.

From **JONES PEN** Post Office at 9.30 a.m. and 1.30 p.m.—

NORTH—Penn Street (not included).

SOUTH—Burnett Lane and Girling Street.

EAST—Craig Town Gully.

WEST—Trench Pen (not included).

From **WHITFIELD PEN** Post Office at 9.30 a.m. and 1.30 p.m.—

NORTH—Pound Road (67/80½), Roussau Road.

SOUTH—Spanish Town Road to Nos. 64 and 113, Greenwich Farm.

EAST—Maxfield Park.

WEST—Waltham Park Road (31¾/22).

From **WINDWARD ROAD** Post Office at 9 a.m. and 1 p.m.—

NORTH—Langston Road.

SOUTH—Sea Front.

EAST—Long Mountain Road. (No. 90) and Windward Road (149).

WEST—Kensington Road (not included).

From **SPANISH TOWN** Post Office at 9.15 a.m. and 4.00 p.m.

NORTH—Highfield on Bog Walk Road and to Ferndene on Gordon Penn Road

SOUTH—Burke Road & St. Jago Park Barrett Street.

EAST—Premises adjoining the Rio Cobre River.

WEST—Railway Lines, St. Johns Road, Old Harbour Road and beyond the Railway line to Ellerslie.

From **MONTIGO BAY** Post Office at 8.10 a.m. and 1.30 p.m.

NORTH—Union Street along King Street, Love Lane, Orange Street to foot of Spring Hill, along North Street to St. James Street along Fort Road to Palm Beach.

SOUTH—Railway along River Bay through Justice Piece to Barnett Road along Cottage Road.

EAST—Cottage Road, Jackson Town along Doom Street to foot of Brandon Hill.

WEST—Palm Beach along the Sea to Railway.

The following are the boundaries of roads which are served from two or more of the above post offices:

CONSTANT SPRING ROAD	—up to 118 and 141—	Half-Way-Tree
	above ..	Constant Spring
HALF-WAY-TREE ROAD	—up to 50 and 51—	Cross Roads
Do.	over ..	Half-Way-Tree
HOPE ROAD	—up to 96-117—	Half-Way-Tree
Do.	over ..	Liguanea
OLD HOPE ROAD	—up to 40-47—	Cross Roads
Do.	over ..	Half-Way-Tree
POUND ROAD	—up to 80½ and 67—	Whitfield Pen
Do.	over and up to 128	
	and 93	Cross Roads
Do.	over ..	Half-Way-Tree
SPANISH TOWN ROAD	—up to 64b and 111—	Kingston
Do	over and up to 153—	Smith Village
		(no house delivery)
Do.	over and up to 176	
	and 183	Whitfield Pen
SWIMMERS PEN ROAD	—up to 28 and 29—	Cross Roads
Do.	over	Half-Way-Tree

APPLICATIONS FOR RECALL OF LETTERS.

WALTHAM PARK ROAD	—up to 22 and 31½	—Whitfield Pen
Do.	over ..	Half-Way-Tree
WATERLOO ROAD	—up to 24 and 19	—Half-Way-Tree
Do.	over ..	Constant Spring
WINDWARD ROAD	—up to 16 and 67	—Kingston
	over ..	Windward Road

TRAIN POST OFFICE SERVICE.

Limited train Post Offices are maintained on the through line between Kingston and Montego Bay and Port Antonio where postage stamps, etc., may be bought and telegraph forms obtained.

REDIRECTION OF CORRESPONDENCE.

The Post Office only undertakes to redirect when the letters or other postal packets cannot be redirected at the place of address. It does not, for example, redirect postal packets addressed to a person who has temporarily left his house, unless the house be left uninhabited; or addressed to clubs, hotels, boarding houses, or lodgings; or delivered through a private letter box.

Notices of removal and applications for redirection must be signed by the persons to whom the packets to be redirected are addressed. Separate notices must be filled up if it is desired that parcels should be redirected.

A notice of removal holds good for three months.

The Department does not undertake to divert, at the General Post Office, letters addressed to one Post Office to another Post Office in the island. An effort will, however, be made, as far as the exigencies of the Service allow, to serve the public by delivering in Kingston letters addressed to a district Post Office or by directing them from one office to another.

APPLICATIONS FOR RECALL OF LETTERS.

No letter, parcel or other postal packet can, when once it has been posted in a Post Office receptacle or accepted for transmission at a Post Office, be taken out of the post, even if application be made for it by a person who can prove that he is the sender, without the authority of the Governor. Nor can it be detained or delayed at the sender's request; it must be forwarded to its address and cannot be diverted to any other address.

PRIVATE LETTER BOXES AND BAGS.

Private letter boxes, available for the subscribers' use from 7 a.m. till 5.30 p.m. on week days (and also for two or three hours in Kingston after the arrival of important oversea mails) may be rented for 12s. a year at the Post Offices of Kingston, Port Antonio, Montego Bay, Mandeville, Savanna-la-Mar and May Pen. Letters addressed to the *house address* of a person renting a letter box will be delivered as addressed. Only letters specifically addressed to the letter box or business address of the renter of the box will be assorted in the box.

Private bags.—By permission of the Postmaster for Jamaica any person may have his letters conveyed by his bearer to and from the Post Office in a private bag upon payment of an annual fee of one guinea, the bag to be locked, one key being kept by the Postmaster and one by the owner of the bag; the bag to be provided by the owner.

When a private letter bag is conveyed by a mail contractor a further annual fee of one guinea is to be paid. These fees must be paid in advance through the Postmaster for Jamaica.

POSTE RESTANTE.

The Poste Restante or General Delivery is intended solely for the accommodation of strangers and travellers and even they may not use it for more than three months.

Letters addressed to initials, or to fictitious names, or to a christian name without a surname are not taken in at the Poste Restante, but are treated as undelivered and returned to senders.

Period of Retention of Poste Restante Correspondence.

Origin.	At Kingston.	At District Post Offices.
Places abroad ..	Four weeks	Eight weeks
Local ..	Two weeks	Four weeks

STREET COLLECTING BOXES

Collecting boxes are to be found at the following places in Kingston and Lower St. Andrew. (The times at which they are cleared are stated on each.)

- | | |
|---|--|
| 1. King and North Streets | 32. South Camp Road Hotel |
| 2. Charles and East Streets | 33. Kingston and St. Andrew Corporation |
| 3. Kingston Gardens | 34. Marescaux Road and Club Lane |
| 4. Fire Brigade Station | 35. Hope and Oxford Roads |
| 5. Jamaica Club | 36. Retirement Road near Lyndhurst Road |
| 6. Torrington Bridge | 37. Knutsford Park Gate |
| 7. Allman Town Constabulary Station | 38. King's House Gate |
| 8. South Camp Road near North Street | 38a. Swimmers Pen & Waltham Park Rds. |
| 9. Highholborn and Laws Streets | 38b. Waltham Park and Molynes Roads |
| 10. Park Lodge (Victoria Avenue) | 39. Bedford Park Gate on the Constant Spring Line near Sandy Gully |
| 11. Brown's Town Constabulary Station | 40. Four Roads, Grant's Pen |
| 12. Tower Street and Elletson Road | 41. Papine Corner |
| 13. Marine Gardens | 42. Brentford and Curphey Roads |
| 14. Spanish Town Road and Beeston Street | 43. Grove & Central Roads, Kencot Lands |
| 15. Parade, by Parish Church | 44. Molynes Road and Tarrant Lane |
| 16. Princess and Harbour Streets | 45. Hope and Trafalgar Roads |
| 17. Princess and West Queen Streets | 46. Lady Musgrave and Trafalgar Roads |
| 18. Jamaica Times Store | 47. Beechwood Ave. and Halfway Tree Rd. |
| 19. Jubilee Market, West Queen Street | 48. Penn and Rodney Streets, (Admiral Pen). |
| 20. Orange Street and Port Royal Street | 49. Spanish Town Road and Old Pound Road |
| 20a. Princess Street and North Street | 50. Constant Spring Road and Four Roads |
| 21. Orange and Charles Streets | 51. Mary Brown's Cor. (Constant Spring Rd. |
| 22. Franklin Town Police Station | 52. Greenwich Road and New Lincoln Road |
| 23. Smith Village, Percy and Wellington Streets | 53. Jackson Road and Giltress St., Rolling-ton Pen. |
| 24. Campbell Town, Liverpool & Hampton Streets | 54. Oliver and Windward Roads. |
| 25. Woodford Park | 55. South and Lyndhurst Roads. |
| 26. Duke and Harbour Streets | 56. Omara Road and Chisholm Avenue. |
| 27. Manchester Square, South Race Course | 57. Seaview Ave. and Greenwich Avenue. |
| 28. Laws and East Streets | 58. Maxwell Avenue. and Galloway Road. |
| 29. Hannah St. and Rose Lane | |
| 30. Arnold Road, north of Connolly Avenue | |
| 31. Studley Park Road | |

Collecting boxes have also been erected in Savanna-la-Mar, (1), Port Antonio, (7), Montego Bay (8), and Spanish Town (3).