



JAMAICA

---

---

**POST  
OFFICE  
GUIDE**

---

---

**JANUARY, 1952**

---

---

*Issued by the  
Postmaster-General*

---

---

**PRICE 2/6**

**PRINTED BY  
THE GOVERNMENT PRINTER,  
DUKE STREET, KINGSTON.**

1952



# INDEX

	<u>Pages</u>		<u>Pages</u>
Advice of delivery of Registered Articles:		Jewellery, Definition of ..	16
Inland .. .. .	16	Transmission of ..	16
Overseas .. .. .	40-42	Judicial Stamps ..	7
Air Mails:		Letters:	
Insurance (letters) ..	103	Dutiable Articles in ..	39
Postages .. .. .	104	Insurance, Overseas ..	41
Registration (letters) ..	103	Limits of weight and size, Inland ..	11
Articles liable to Customs Duty	37	Limits of weight and size, Ovs. 53-101	
Bees, Transmission of ..	37	Rates of Postage, Inland ..	11
"Blind Literature" ..	15	Do. Overseas ..	53-101
Book Post. <i>See under Printed Papers.</i>		Redirection .. .. .	8
Cash on Delivery (C.O.D.) Service	70	Registration, Inland ..	15
Christmas Cards, writing on	13	Overseas .. .. .	40
Circulars .. .. .	12	Return to sender, when prohibited	
Classification of Mail:		Undelivered Correspondence	9
Inland .. .. .	7-19	Letter Bags and Boxes ..	9
Overseas .. .. .	31-101	Liquids, Transmission of ..	14
Coin, etc., Transmission of ..	15-40	Magazines (local) .. .. .	11
Commercial Papers		Medicine for cure of Consumption	51
Overseas .. .. .	35	Military Forces, Letters addressed to	52
Compensation:		Money .. .. .	16
Insured Letters .. .. .	44	Money Orders .. .. .	105-106
Insured Parcels .. .. .	44	Motor Mail and Passengers Service	30
Registered Articles	16	Naval Forces, Letters addressed to	52
Do. Overseas	40	Newspapers, Inland .. .. .	11
Uninsured Parcels .. .. .	47	Newspapers, "Registered" ..	11
Compulsory Registration .. .. .	16	Newspaper wrappers .. .. .	7
Countries of The Postal Union ..	109	Notes, Bank, Transmission of	14
Services to .. .. .	53-101	Offices, List of Post .. .. .	21-30
Customs Charges—		Official Correspondence ..	17
Incoming Parcels .. .. .	47	Oils, Transmission of .. .. .	14-46
Payable by sender .. .. .	71	Parcel Post, Inland .. .. .	14
Payable on repairs .. .. .	48	Parcel Post Overseas:	
Refund of .. .. .	48	C.O.D. Service .. .. .	70
Customs Clearance Fee .. .. .	48	Customs Declaration .. .. .	46
Customs Declarations .. .. .	46	Duty on Repairs .. .. .	48
Dangerous Articles .. .. .	14	General Regulations .. .. .	46
Dutiable Articles by Letter Mail	40	Import Duties .. .. .	47
Duty on Repairs .. .. .	48	Insurance .. .. .	45
Envelopes, Registered Letter	7	Postage Rates, table of ..	53-101
Gift Parcels .. .. .	45	Preferential Tariff .. .. .	48
Greasy Substance, Transmission of	14, 46	Prepayment of Duty .. .. .	47-48
"Green Label" System .. .. .	37	Prohibited Articles .. .. .	51, 53-101
Holiday arrangements .. .. .	7 111	Refund of duty .. .. .	48
Hours of business at Post Offices	7	Undelivered Parcels .. .. .	46
Hours of business at Tlgh. Offices	7, 111	Passenger Services .. .. .	30
House Delivery .. .. .	8	Plants, importation of .. .. .	51
Import Duty .. .. .	47	Porterage on Telegrams .. .. .	111
Impressed Stamps .. .. .	7	Postal Union Countries:	
Inland Mails.		Services to .. .. .	53-101
Closing times at G.P.O.	21-30	Post Offices, Hours of business at	7
Insurance of Overseas Letters	41	Post Offices, List of .. .. .	21-30
Insurance of Overseas Parcels	45	Postage on Official registered letters	17



	<u>Pages</u>		<u>Pages</u>
Postage Rates on all classes of mail:		Redirection .. .. .	8, 44
Inland .. .. .	4, 5, 7	Refund of duty .. .. .	48
Overseas .. .. .	4, 5, 53-101	Registered Letter Envelopes	7
Postage Stamps .. .. .	7	Registration:	
Transmission of .. .. .	4, 5	Inland .. .. .	15
Postal Orders .. .. .	107	Overseas .. .. .	40
Post Cards.		Reply coupons .. .. .	109
Inland .. .. .	7, 11	Reply Post Card:	
Overseas .. .. .	31	Inland .. .. .	7, 11
Poste Restante .. .. .	9	Overseas .. .. .	31-32
Preferential Duty .. .. .	48	Samples (Inland) .. .. .	14
Prepayment of Duty .. .. .	47	Samples (Overseas) .. .. .	36
Prepayment of postage in money	9	Single volumes of Books .. .. .	12
Printed Papers:		Size, Limits of <i>See under Letters</i> ,	11, 31
Inland .. .. .	12	Postcards, etc.:	
Overseas .. .. .	33	Stamps, (See Postage stamps)	
Private bags and boxes .. .. .	9	Small Packets .. .. .	32
Prohibited Articles:	18	Stationery. Transmission of .. .. .	13
Prohibited Letter Mail:		Telegrams .. .. .	111
Inland .. .. .	18	Telegraph Money Orders .. .. .	107
Overseas .. .. .	49, 51, 53-101	Tuberculozine .. .. .	51
Parcel Mail Export	49, 51, 53-101	Typewritten Circulars .. .. .	13
Do. Import .. .. .	51	Undelivered Correspondence .. .. .	9
Pupils exercises .. .. .	13	Undelivered Parcels (Overseas)	46
Rates of Postage on all		Wrappers, Newspaper .. .. .	7
classes of Mail:			
Inland .. .. .	4, 5, 11		
Inland .. .. .	4, 5, 31		
Overseas .. .. .	53-101		

# POSTAGE RATES

POST CARDS		INLAND			OVERSEAS						
		Single	Reply paid	Letters	Printed and Commercial Papers	Samples	LETTERS		Printed Papers	Samples	Commercial Papers
Inland	One penny	Two pence	British Commonwealth				Other Countries				
Overseas British Commonwealth	Two pence	Four pence									
Other countries	Three pence	Six pence									
WEIGHT:—			s. d.	d.	d.	s. d.	s. d.	s. d.	d.	d.	s. d.
Not over—											
1 oz.	..	..	2	1	} 1	2½	5	1	} 2		
2 "	..	..	2	1		3½	8	1			
3 "	..	..	3	1½	} 1½	4½	11	2	} 5		
4 "	..	..	3	1½		5½	1	2			
5 "	..	..	4	2	} 2	6½	1	5	} 10		
6 "	..	..	4	2		7½	1	8		3	
7 "	..	..	5	2½		8½	1	11			
8 "	..	..	5	2½		9½	2	2			
9 "	..	..	6	3		10½	2	5			
10 "	..	..	6	3		11½	2	8			
11 "	..	..	7	3½		1	0½	2	11		1 0
12 "	..	..	7	3½		1	1½	3	2		1 0
13 "	..	..	8	4		1	2½	3	5		1 2
14 "	..	..	8	4		1	3½	3	8		1 2
15 "	..	..	9	4½		1	4½	3	11		1 4
lb.											
1 0 "	..	..	9	4½		1	5½	4	2		1 4
1 1 "	..	..	10	5		1	6½	4	5		1 6
1 2 "	..	..	10	5		1	7½	4	8		1 6
1 3 "	..	..	11	5½		1	8½	4	11		1 8
1 4 "	..	..	11	5½		1	9½	5	2		1 8
1 5 "	..	..	1	0		1	10½	5	5		1 10
1 6 "	..	..	1	0		1	11½	5	8		1 10
1 7 "	..	..	1	1		2	0½	5	11	1	0
1 8 "	..	..	1	1		2	1½	6	2	1	0
1 9 "	..	..	1	2		2	2½	6	5	1	1
1 10 "	..	..	1	2		2	3½	6	8	1	1
1 11 "	..	..	1	3		2	4½	6	11	1	2
1 12 "	..	..	1	3		2	5½	7	2	1	2
1 13 "	..	..	1	4		2	6½	7	5	1	3
1 14 "	..	..	1	4		2	7½	7	8	1	3
1 15 "	..	..	1	5		2	8½	7	11	1	4
2 0 "	..	..	1	5		2	9½	8	2	1	4
											Limit 2 lb.
1 lb	2 lb	3 lb	4 lb	5 lb	6 lb	7 lb	8 lb	9 lb	10 lb	11 lb	
PARCELS 4d.	7d.	10d.	1/1d.	1/4d.	1/7d.	1/10d.	2/1d.	2/4d.	2/7d.	2/10d.	

# POSTAGE RATES

WEIGHT		INLAND		OVERSEAS							
		Letters	Printed and Commercial Papers	LETTERS				Printed Papers	Samples	Commercial	
				British	Commonwealth	Other Countries					
s.	d.	s.	d.	s.	d.	s.	d.	s.	d.	d.	d.
Not over	lb.										
	oz.										
	2 1	1 6	9	2 10 $\frac{1}{2}$	8 5 $\frac{1}{2}$	1 5					
	2 2	1 6	9	2 11 $\frac{1}{2}$	8 8	1 5					
	2 3	1 7	9 $\frac{1}{2}$	3 0 $\frac{1}{2}$	8 11	1 6					
	2 4	1 7	9 $\frac{1}{2}$	3 1 $\frac{1}{2}$	9 2	1 6					
	2 5	1 8	10	3 2 $\frac{1}{2}$	9 5	1 7					
	2 6	1 8	10	3 3 $\frac{1}{2}$	9 8	1 7					
	2 7	1 9	10 $\frac{1}{2}$	3 4 $\frac{1}{2}$	9 11	1 8					
	2 8	1 9	10 $\frac{1}{2}$	3 5 $\frac{1}{2}$	10 2	1 8					
	2 9	1 10	11	3 6 $\frac{1}{2}$	10 5	1 9					
	2 10	1 10	11	3 7 $\frac{1}{2}$	10 8	1 9					
	2 11	1 11	11 $\frac{1}{2}$	3 8 $\frac{1}{2}$	10 11	1 10					
	2 12	1 11	11 $\frac{1}{2}$	3 9 $\frac{1}{2}$	11 2	1 10					
	2 13	2 0	1 0	3 10 $\frac{1}{2}$	11 5	1 11					
	2 14	2 0	1 0	3 11 $\frac{1}{2}$	11 8	1 11					
	2 15	2 1	1 0 $\frac{1}{2}$	4 0 $\frac{1}{2}$	11 11	2 0					
	3 0	2 1	1 0 $\frac{1}{2}$	4 1 $\frac{1}{2}$	12 2	2 0					
	3 1	2 2	..	4 2 $\frac{1}{2}$	12 5	2 1					
	3 2	2 2	..	4 3 $\frac{1}{2}$	12 8	2 1					
	3 3	2 3	..	4 4 $\frac{1}{2}$	12 11	2 2					
	3 4	2 3	..	4 5 $\frac{1}{2}$	13 2	2 2					
	3 5	2 4	..	4 6 $\frac{1}{2}$	13 5	2 3					
	3 6	2 4	..	4 7 $\frac{1}{2}$	13 8	2 3					
	3 7	2 5	..	4 8 $\frac{1}{2}$	13 11	2 4					
	3 8	2 5	..	4 9 $\frac{1}{2}$	14 2	2 4					
	3 9	2 6	..	4 10 $\frac{1}{2}$	14 5	2 5					
	3 10	2 6	..	4 11 $\frac{1}{2}$	14 8	2 5					
3 11	2 7	..	5 0 $\frac{1}{2}$	14 11	2 6						
3 12	2 7	..	5 1 $\frac{1}{2}$	15 2	2 6						
3 13	2 8	..	5 2 $\frac{1}{2}$	15 5	2 7						
3 14	2 8	..	5 3 $\frac{1}{2}$	15 8	2 7						
3 15	2 9	..	5 4 $\frac{1}{2}$	15 11	2 8						
4 0	2 9	..	5 5 $\frac{1}{2}$	16 2	2 8						
4 1	2 10	..	5 6 $\frac{1}{2}$	16 5	2 9						
4 2	2 10	..	5 7 $\frac{1}{2}$	16 8	2 9						
4 3	2 11	..	5 8 $\frac{1}{2}$	16 11	2 10						
4 4	2 11	..	5 9 $\frac{1}{2}$	17 2	2 10						
4 5	3 0	..	5 10 $\frac{1}{2}$	17 5	2 11						
4 6	3 0	..	5 11 $\frac{1}{2}$	17 8	2 11						
Limit Weight		None See p. 7	3 lb	4 lb 6 oz.	4 lb 6 oz.	6 lb 8 oz.	See Pages 51 to 99.				

SAME AS PRINTED PAPERS

SAME AS PRINTED PAPERS