

JAMAICA

POST
OFFICE
GUIDE

1967

ISSUED BY
THE POSTMASTER GENERAL

THE SERVICES AND CHARGES SET OUT IN THIS
VOLUME ARE LIABLE TO CHANGE.

UP-TO-DATE INFORMATION CAN BE OBTAINED
AT ANY POST OFFICE.

THE POST OFFICE

POST OFFICE HEADQUARTERS

South Camp Road, Kingston.

Post Office Headquarters is responsible for the policy and overall direction of the postal and telegraph services throughout the Island. The Postmaster General is assisted by a Deputy Postmaster General, four Assistant Postmasters General, a Chief Post Office Engineer and a Chief Accountant, each of whom is responsible for particular Branches.

Enquiries regarding postal and telegraph matters should, in the first place, normally be addressed to the appropriate Head Postmaster or Postmaster (see below), but where reference to Post Office Headquarters is necessary, correspondence should be addressed to the officer in charge of the appropriate branch, viz:—

Subject	Correspondence to be addressed
Inland postal services	Mails Planning Branch, P.O. Headquarters
Overseas postal services	Overseas Postal Branch, P.O. Headquarters
Telegraph services	Telegraph Branch, P.O. Headquarters
*Staff matters	Personnel and Establishment Branch, P.O. Headquarters.

*Application for employment should be made to the appropriate Head Postmaster or Postmaster—see below—NOT to P.O. Headquarters.

GENERAL POST OFFICE, KINGSTON

The postal and telegraph services in the Corporate Area (Kingston and St. Andrew) are under the control of the Head Postmaster, General Post Office, King Street, Kingston.

Enquiries concerning postal and telegraph services should be addressed as follows:—

Subject	Correspondence to be addressed
Inland and Overseas Letter mails	The Head Postmaster (Inland Office) General Post Office, Kingston.
Incoming Surface Parcels from abroad	The Head Postmaster (Parcel Office) 45 Elma Crescent (off Washington Boulevard).
Incoming Air Parcels and all Packets from abroad (This Office also accepts documents for the clearance of surface parcels from abroad.)	The Head Postmaster (Customs Postal Clearance Office) General Post Office, Kingston.
Telegraph Services	The Head Postmaster (Telegraph Office) General Post Office, Kingston.

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Enquiries concerning services in other areas of the Corporate Area should be addressed to the Postmaster at the appropriate numbered office as set out below

Kingston	Post Office	Address
1	Port Royal	Love Street, Port Royal P.O. Kingston 1.
2	Windward Road	95 Windward Road, Kingston 2.
3	Vineyard Town	63A Deanery Road, Kingston 3.
4	Allman Town	8 Vincent Street, Kingston 4.
5	Cross Roads	Cross Roads, Kingston 5.
6	Liguanea	115 Hope Road, Kingston 6.
7	Mona	Mona Road, Kingston 7.
8	Constant Spring	181 Constant Spring Road, Kingston 8.
9	Stony Hill	Stony Hill, Kingston 9.
10	Halfway Tree	Halfway Tree Road, Kingston 10.
11	liagley Park	118 Hagley Park Road, Kingston 11.
12	Jones Town	4 Brynes Street, Kingston 12.
13	Whitfield Town	10 Waltham Park Road, Kingston 13.
14	Denham Town	77-81 Albert Street, Kingston 14.
15	Myers Wharf	188 Harbour Street, Kingston 15.
16	Franklin Town	3A Albert Street, Kingston 16.
17	Harbour View	21 Fort Nugent Drive, Kingston 17.
15	Mercury House	61 East Queen Street, Kingston.
	Lascelles	12-14 Port Royal Street, Kingston.
	Myrtle Bank	40-42 Harbour Street, Kingston.

POSTAL AGENCIES IN CORPORATE AREA

Name of Postal Agencies	No. and Street Address
Kingston North-West	136D Orange Street, Kingston
Oxford Street	601 Oxford Street, Kingston
Greenwich Town	19 East Avenue, Greenwich Town
Rose Town	12 Nathan Street
Torrington	15 Slipe Road
Boulevard	55 Pembroke Hall Drive
Palisadoes	Palisadoes Airport
Wareika	1a Glasspole Avenue
Maverley	1 Campden Drive
Ellicress	4 Jacques Crescent
Tropical Plaza	10-12 Constant Spring Road
Progressive	52a Whitehall Avenue
Shortwood	37 Grants Pen Road

DISTRICT POST OFFICES

The services in the Post Offices and Postal Agencies in the remainder of the Island are under the control of a Head Postmaster, Montego Bay and Senior Regional and Regional Inspectors who are stationed at the following Post Offices:—

Montego Bay	(S.R.I.)	Black River	(R.I.)
Mandeville	(S.R.I.)	May Pen	(R.A.)
St. Ann's Bay	(S.R.I.)	Port Maria	(R.I.)
Spanish Town	(S.R.I.)	Morant Bay	(R.I.)
Port Antonio	(R.I.)	Savanna-la-Mar	(R.I.)

All enquiries should, however, be addressed in the first place to the appropriate Postmaster—(the Head Postmaster in the case of Montego Bay).

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