



POST AND TELEGRAPHS DEPARTMENT  
JAMAICA

## POSTAL SERVICES

MAIN FACILITIES, RATES AND POSTAL  
ADDRESSES TO BE USED

For further details enquire at any Post Office

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NOTE The information in this leaflet supersedes the relative  
information in the 1962 issue of the Post Office Guide.

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ISSUED BY THE POSTMASTER GENERAL  
JANUARY, 1965

## OVERSEAS AIR MAIL

	Letters per ½ oz.	Air Letter Forms	Post- cards	Second Class per ½ oz.	News- papers per ½ oz.	Parcels per ½ lb
United Kingdom .. .. .	1/6d.	6d.	9d.	9d.	6d.	8/-
Europe (except U.S.S.R. and Cyprus) .. .. .	1/6d.	6d.	9d.	9d.	6d.	10/-*
U.S.A. .. .. .	1/-	6d.	5d.	4d.	3d.	3/-
Canada .. .. .	1/-	6d.	5d.	4d.	3d.	3/6
Antigua, Dominica, Barbados, British Guiana, Grenada, Montserrat, Nevis, St. Kitts, St. Lucia, St. Vincent, Trinidad and Tobago .. .. .	6d.	6d.	4d.	3d.	2d.	2/6
Bahamas, British Honduras, Turks and Caicos Islands .. .. .	6d.	6d.	4d.	3d.	2d.	2/-
Central and South America, Bermuda and other Caribbean Islands (except those above) .. .. .	8d.	6d.	5d.	4d.	3d.	Enquire at P.O.
Asia, Africa, Australia, U.S.S.R. and Cyprus	3/-	9d.	1/6d.	1/6d.	1/-	Enquire at P.O.
Cayman Islands .. .. .	3d.	6d.	2½d.	..	..	2/-

\*Turkey 12/-

## OVERSEAS AIR

**\*Definition of Second Class Mail:**

Greeting Cards	(unsealed)	
Small Packets	Limit of weight 2 lb to all countries to which service available	
Printed Matter	do.	All countries—6½ lb*
Commercial Papers	do.	Commonwealth countries—5 lb
	do.	Other countries—4 lb 6 oz.
Samples of Merchandise	do.	Commonwealth countries—5 lb
	do.	Other countries—1 lb 2 oz.

Mail intended for transmission by Second Class Air Mail must NOT be sealed.

\*exceptionally, printed volumes sent singly will be accepted up to 11 lb.

## OVERSEAS SURFACE MAIL

	<u>Letters</u>	<u>Post-cards</u>	<u>Small Packets</u>	<u>Printed Papers and Newspapers</u>	<u>Commercial Papers</u>
British Commonwealth	3d. for first oz. 1½d. for each additional oz.	2½d.	10d. for first 10 oz. (min. charge) 2d. for each additional 2 oz.	2d. for first 2 oz. 1d. for each additional 2 oz.	6d. for first 10 oz. (min. charge) 1d. for each additional 2 oz.
All other Countries	6d. for first oz. 4d. for each additional oz.	4d.			

PARCELS	Up to 3 lb	Up to 7 lb	Up to 11 lb	Up to 22 lb
United Kingdom	7/-	10/-	13/6	18/-
Barbados, Dominica, Grenada, Antigua, Montserrat, Nevis, St. Kitts, St. Lucia, St. Vincent	2/-	3/-	4/-	8/-
Trinidad and Tobago, British Honduras, British Guiana	2/-	3/9	5/3	9/9
Canada	1/6 per lb (limit 20 lb)			
U.S.A.	2/- per lb (limit 22 lb)			
All other Countries	Enquire at the Post Office			

## AND SURFACE MAIL

### REGISTRATION

### Fee

Letters and Letter Packets may be registered to all countries: 6d. in addition to postage

Parcels may be registered to U.S.A.: .. .. 6d. in addition to postage

### INSURANCE

Available to certain countries for letters and parcels

Enquire at the Post Office.

**INLAND MAIL**  
(WITHIN JAMAICA)

<u>Letters</u>	<u>Postcards</u>	<u>Printed Papers</u>	<u>Newspapers</u>	<u>Samples</u>
3d. for first 2 oz.	1½d.	1½d. for first 2 oz.	1d. per copy	1½d. per first 4 oz.
1½d. for each additional 2 oz.		1d. for each additional 2 oz. (limit 3 lb)		1d. for each additional 2 oz. (limit 8 oz.)

**PARCELS**

4d. per lb (limit 20 lb)

*Registration Fee (Letters and Parcels)*  
(additional to normal postage)

6d. to cover compensation up to £2

9d. to cover compensation up to £10

2d. for each additional £10 cover: maximum £400.

Receipts for the posting of unregistered letters, packets and parcels are not issued.



## FULL AND CORRECT POSTAL ADDRESSES

(a) *Corporate Area* (within areas delivered by postman)

Name, with all initials,  
House No. (or Name), Street, Road, etc.  
KINGSTON.....(CORRECT DISTRICT NUMBER)

(b) *Corporate Area* (box renters)

Name, with all initials,  
P.O. Box.....(Number),  
KINGSTON.....(CORRECT DISTRICT NUMBER)

(if Box No. not included, P.O. cannot be expected to sort letters into the box.  
Do not include the street address as well as the Box number)

(c) *Country* (where box not rented)

Name, with all initials,  
House No. (or Name), Street, Road or Lane,  
District (if any)  
.....P.O./P.A. (OF DELIVERY)  
PARISH

Where there is no delivery by postman and letters are called for at the Post Office, the full address as in (c) should be used. "John Brown, Mandeville P.O." is insufficient to identify the addressee.

(d) *Country* (box renters)

Name, with all initials,  
P.O. Box.....(Number)  
.....P.O.  
PARISH

TO AVOID DELAY, PLEASE ENSURE THAT THE FULL AND CORRECT POSTAL ADDRESS IS USED. IT SHOULD BE SHOWN ON NOTEPAPER AND YOUR CORRESPONDENTS SHOULD BE ASKED TO USE IT.

PLEASE PUT YOUR NAME AND ADDRESS ON THE BACK OF YOUR LETTERS. THIS HELPS THE POST OFFICE IF THE LETTER CANNOT BE DELIVERED.